

Item:
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Report to Partnership Meeting 26 September 2014

PARTNERSHIP

PROGRAMME OF MEETINGS 2015

Purpose of Report

The report advises Members on the proposed dates for Partnership Board and Permanent Advisors meetings in 2015 and invites Members to indicate acceptance or changes to the dates.

Meeting Schedule

Date	Partnership Meetings	Advisors meetings	Location
22 January 2015		morning	Inverness
5 and 6 February 2015	Evening meeting followed by full Partnership meeting on Friday Morning		Inverness
19 March 2015		morning	Inverness
9 and 10 April 2015	Evening meeting followed by full Partnership meeting on Friday Morning		Orkney
2 June 2015	Board Members only meeting with tele listening in facilities available to Advisors		Inverness
13 August 2015		morning	Inverness
3 and 4 September 2015	Evening meeting followed by full Partnership meeting on Friday Morning		Inverness
5 November 2015		morning	Inverness
26 and 27 November 2015	Evening meeting followed by full Partnership meeting on Friday Morning		Moray

Recommendation

The Board are asked to:

1. Agree that the HITRANS Partnership and Advisors meet in 2015 on the dates and at the locations identified in the table below.
2. Note that additional meetings may be called if circumstances require the Board to meet.

Risk	Impact	Comment
RTS delivery	√	The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to support delivery of the RTS
Policy	√	The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to develop and approve the Partnerships Policies
Financial	√	The Partnership's budget setting and monitoring is facilitated through the Partnership Board Meeting
Equality	√	Equality elements of the Partnership's activities are reflected in the reports considered at Partnership Meetings, where appropriate

Report by: Ranald Robertson
Designation: Partnership Director
Date: 19th August 2014