

HITRANS
Public Reforms Act Information
Period covering 01/04/2015 - 31/03/2016

1) Public Relations Statement

Category	Supplier	External costs - invoiced	Supplier Total
Drafting Newsletter	Gordon Fyfe	£250.00	
Orkney Transport Guide Summer 2015 Advertising	Orkney Islands Council	£85.00	
Photography for site week photocall as drafted by Gordon Fyfe and supply images on CD	Oliver Whelan/son	£50.00	
Drafting news release	Gordon Fyfe	£250.00	
Writing & distributing a news release on increased runway capacity for Heathrow Airport (July 2015)	Gordon Fyfe	£50.00	
Orkney Transport Guide Winter 2015 Advertising	Orkney Islands Council	£55.00	£170.00
Draft 3 press releases, Produce Autumn Newsletter	Gordon Fyfe	£375.00	
Drafting Mail & British Airways News Release, drafting of winter 2015 Newsletter	Gordon Fyfe	£280.00	
Drafting February Newsletter	Gordon Fyfe	£150.00	£1,518.00
Total		£1,775.00	

2) Overseas Travel

Reason	Origin / Destination	No. Employees/Members	Travel Costs	Accommodation/ Meals	Other Expenditure	Total
Interreg VB Project Combi Meeting	Amsterdam, Netherlands 31/05-01/06/2015	1	£393.44	£59.00		£452.44
Interreg VB Project PATRA Meeting	Bremen, Netherlands 09-10/06/2015	1	£716.60	£154.55		£871.15
NPP SPARA 2020 lead partner meeting - funded by EU Project	Kuopio, Finland 29/09-01/10/2015	2	£1,108.60	£261.83		£1,370.43
NPP SPARA 2020 lead partner meeting - funded by EU Project	Dougalga, Republic of Ireland 04-06/11/2015	3	£403.30	£360.00		£763.30
Total			£2,641.94	£1,205.38	£6.00	£3,847.32

3) Hospitality & Entertainment

Date	Reason	Cost
16/12/2015	Management services for the Anisaj office	£27.20
Total		£27.20

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
Transport Focus	Inverness Station	£10,969.60	
Dacia	Branchliner	£2,132.00	
Syetha	Diacross Station	£8,460.00	
Douglas Binns	Branchliner	£3,896.00	
Dacia	Branchliner	£2,572.00	
Syetha	Diacross Station	£8,240.00	
AECOM	Diacross Station	£1,001.00	
Transport Focus	Inverness Station	£12,681.38	£23,690.98
CJ Piper	Branchliner	£4,975.00	
OrkneyConsult	Branchliner	£4,800.00	
Douglas Binns	Branchliner	£840.00	£4,878.00
Syetha	Diacross Station	£825.00	£10,528.00
Rosaskik Scot Ltd	Branchliner	£740.00	
Bob Stubbs	Branchliner	£4,000.00	
Northpoint Aviation	European Part Funded Project - SPARA 2020	£1,900.00	
Northpoint Aviation	Integrated Transport Support	£1,000.00	£4,900.00
AECOM	HITRANS Regional Active Travel Strategy	£8,927.00	
AECOM	BIF Inverness SQP	£15,666.67	£38,226.00
JMP	Smarter Choices Smarter Places - Inverness/Naem PTP	£50,000.00	
JMP	Smarter Choices Smarter Places - Stromoy	£45,000.00	
Solan Enterprise	Air Discount Scheme	£160.00	
Reference Economics Consultants	Air Discount Scheme	£3,300.00	
Reference Economics Consultants	Inverness-Amsterdam, PSO Air Service Research	£10,350.00	£13,680.00
Elyand Skym	HITRANS Regional Transport Strategy Refresh	£13,800.00	
Urban Foresight	HITRANS Regional Transport Strategy Refresh	£1,148.50	
Velocity	HITRANS Annual support services - hitrans.org.uk	£1,000.00	
Velocity	Business class Holiday and VISA Licence 1 year 2016/17	£1,000.00	£2,000.00
Total		287,348.50	

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Amount
Chambers Electronics	Sustrans Partnership - Cycle Counters and Installation	£25,335.00
Orkney Islands Council	Contribution Orkney Inter Island Air & Ferry STAG Study	£46,250.00
Edinburgh Ltd	BIF Hittravel - Bus Stop Infrastructure	£95,000.00
Nexus Alpha	BIF Hittravel - AT Stop Infrastructure	£26,874.00
The Scottish Government	Community Links - Ballachulish Bridge to Corran Ferry Island Use Gateway project	£350,000.00
Highlands and Islands Enterprise	Sustrans Partnership Community Links - Inverness Campus South Bridge	£255,000.00
Highlands and Islands Enterprise	Sustrans Partnership Community Links - Inverness Campus North Bridge	£55,000.00
JMP	Sustrans Partnership Community Links - Smarter Choices Smarter Places	£25,000.00
JMP	Sustrans Partnership Community Links - Smarter Choices Smarter Places	£30,000.00
JMP	Sustrans Partnership Community Links - Smarter Choices Smarter Places	£66,620.00
Trustform	BIF - AT Stop Infrastructure	£34,012.50
Trustform	BIF - AT Stop Infrastructure	£34,012.50
Trizize	BIF - Database Supply Installation Maintenance and Hosting	£5,133.00
Total		£1,086,300.98

Nil return.