



Minute of Meeting held in the Council Chamber, Town House Chambers, High Street, Inverness on Friday 2 February at 10.00am.

PRESENT

Cllr Allan Henderson, The Highland Council Member (Chair)
Cllr John Cowe, Moray Council Member (Vice Chair)
Cllr Uisdean Robertson, Comhairle nan Eilean Siar Member
Mr Wilson Metcalfe, Non-Councilor Member
Mr Okain McLennan, Non-Councilor Member

IN ATTENDANCE

Mr Ranaid Robertson, Partnership Director
Mr Frank Roach, Partnership Manager
Mr Neil MacRae, Partnership Manager
Ms Fiona McNally, Active Travel Officer
Mr Mike Mitchell, Partnership Treasurer
Mr Derek Mackay, Partnership Secretary
Mr Gavin Barr, Orkney Islands Council (by tele-conference)
Mr Iain Mackinnon, Comhairle nan Eilean Siar (by tele-conference)
Mr Richard Gerring, The Highland Council
Mrs. Moya Ingram, Argyll and Bute Council
Mr Fraser Grieve, SCDI
Ms Megan Dallas, Grant Thornton
Mr Andrew Willis, Urban Foresight
Mr Matt Davies, SUSTRANS

APOLOGIES

Cllr Graham Sinclair, Orkney Islands Council Member
Cllr Roderick McCuish, Argyll and Bute Council Member
Prof David Gray, Non Councilor Member
Mr Robin Clarke, HIE
Ms Pip Farman, NHS Highland
Mrs. Nicola Moss, Moray Council

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Minute of Meeting of 24 November 2018

1 The Minute of Meeting of 24 November 2018 was **approved**.

2 The Partnership Director confirmed that HITRANS had responded to the Scottish Government consultation on the financial accounting arrangements for Regional Transport Partnerships and that officers were continuing to seek financial contributions toward the cost of the aquaculture industry transport study.

It was agreed to note

3 With reference to item 3 of the Minute of Meeting of 24 November 2017, Mr Mike Mitchell, Partnership Treasurer, presented the Revenue Budget Monitoring Report 1 April to 31 December 2017 and Year End Projection. The Report stated that the annual budget had been approved at the Board Meeting of 3 February 2017 and had subsequently

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7 With reference to item 20 of the Minute of Meeting of 15 September 2017 Mr Randal Robertson, Partnership Director, submitted a Report in respect of the programme of meetings for 2018 and detailed the estimated cost savings following the decision to trial a change in Partnership meetings that had seen Inverness meetings being held

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9 With reference to item 8 of Minute of Meeting of 24 November 2017, Mr Rana Id Robertson, Partnership Director, submitted a Report which provided an update on progress with delivering the Research and Strategy Development Programme 2017/18 and sought approval of amendments to the Programme to reflect commitments made

1 Mr Rana Id Robertson, Partnership Director, submitted a Report detailing a draft Research and Strategy Development Programme 2018/19 which would be included within the 2018/19 Business Plan. The Report stated that, as with previous years, a projected overspend on the estimated budget was included to allow for the contingency of

InJunction

1 Mr Frank Roach, Partnership Manager, submitted a Report which provided an update on the Keith and Dufft own Railway. The Report stated that Douglas Binnis Ltd. had been appointed to investigate the feasibility of reconnecting the Keith and Dufft own Railway (KDR), which was a volunteer-run service, to the national netw

1 Mr Neil Mac Rae, Partnership Manager, submitted a Report which provided an overview of the commitments outlined by the successful operator (Cal Mac Ferries Ltd) within the contract for operating the Clyde and Hebrides Ferry Services. The Report stated that a £900m contract to operate ferry services on the west coast

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1 With reference to item 12 of Minute of Meeting of 24 November 2017, Ms Fiona McInally, Active Travel Officer, submitted a Report providing an update on active travel projects being brought forward in the current Business Plan period. The Report stated that HITRANS had been successful in receiving £75,000 funding towards

1 Ms Fiona McInally, Active Travel Officer, and Neil MacRae, Partnership Manager, submitted a Joint Report providing a draft Active Travel Strategy. The Report detailed the HITS Active Travel Strategy Action Plan and Priorities and listed a series of measurable objectives in developing the Strategy. The Report

1 With reference to item 14 of Minute of Meeting of 24 November 2017, Mr Frank Roach, Partnership Manager, submitted a Report providing an update on the development of the Cycle Capacity Study. The Report stated that the Study established an evidence-based view on demand for the carriage of bikes on West High and

1 With reference to item 9 of minute 24 November 2017, Mr Frank Roach, Partnership Manager, submitted a Report providing an update on the Study investigating the potential provision of an overnight rail service from Caithness / Orkney to Central Scotland. The Report summarised the conclusions from the Study and indicated that the

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Wood you use Rail?

1 Mr Frank Roach, Partnership Manager, submitted a Report in relation to the potential for moving timber by rail. The Report stated that HITRANS had been asked by the Forestry Commission to identify the potential interest and it was intended to undertake a Study to investigate the feasibility and potential barriers of moving round

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2 With reference to item 12 of Minute of Meeting of 24 November 2017, Ms Jayne Westbrook, European Project Officer, submitted a Report providing an update on the SPARA 2020 Project which had secured funding from the Northern Periphery and Arctic Area INTEGRIG Programme with HITRANS as Lead Partner. The Report detailed

2 Ms Julie Cro mart y, Publi c Tran sport Offic er and Ms Jayn e West broo k, EU Proje ct Offic er, sub mitte d a Joint Repo rt provi ding an upda te on G- PaT RA (Gre en Pass enge r Tran sport in Rural Area s). G- PaT RA was an EU Interr eg VB Nort h Sea Regi on Proje ct that soug ht to deliv er a num ber of Gree n Pass enge r

MOVE

2 Ms Jayne Westbrook, EU Project Officer, submitted a Report in respect of the MOVE North Sea Region Project, in which HTRANS was a partner. The Report stated that the MOVE Project had been developed to help shape a new approach to develop innovative and sustainable mobility initiatives through co-creation.

2 With reference to item 18 of Minute of Meeting of 24 November 2017, Ms Jayne Westbrook, EU Project Officer, submitted a Report providing an update on the ERDF Smart Mobility Project being undertaken in partnership with The High and Council following a successful application to the Smart Cities work stream - a collaborat

