

Item:
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Report to Partnership Meeting 13 September 2019

PARTNERSHIP

PROGRAMME OF MEETINGS 2020

Purpose of Report

The report advises Members on the proposed dates for Partnership Board and Permanent Advisors meetings in 2020 and invites Members to indicate acceptance or changes to the dates.

Meeting Schedule

Date	Partnership Meetings	Advisors meetings	Location
23 January 2020		Morning	Inverness
7 February 2020	Partnership Board Meeting only		Inverness
2 April 2020		morning	Inverness
23 and 24 April 2020	Evening meeting followed by full Partnership meeting on Friday Morning		Eilean Siar
27 August 2020		morning	Inverness
17 and 18 September 2020	Evening meeting followed by full Partnership meeting on Friday Morning		Argyll and Bute
29 October 2020		morning	Inverness
12 and 13 November 2020	Evening meeting followed by full Partnership meeting on Friday Morning		Highland

RISK REGISTER

RTS Delivery

Impact - Positive

Comment – The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to support delivery of the RTS.

Policy

Impact – Neutral

Comment – The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to develop and approve the Partnerships Policies

Financial

Impact – Positive

Budget line and value – The Partnership's budget setting and monitoring is facilitated through the Partnership Board Meeting.

Equality

Impact – Positive

Comment – Equality elements of the Partnership's activities are reflected in the reports considered at Partnership Meetings.

Recommendation

Members are asked to:

1. Agree that the HITRANS Partnership and Advisors meet in 2020 on the dates and at the locations identified in the table.

Report by: Randal Robertson
Designation: Partnership Director
Date: 30th August 2019