

**Public Reforms Act Information**  
**Period covering 01/04/2019 - 31/03/2020**

1) Public Relations Statement

Category	Supplier	External costs - invoiced	Supplier Total
Orkney Transport Guide Summer 2019 - Advertising	Orkney Islands Council	£85.00	
MAAS Scotland Membership Annual Renewal	Technology Scotland	£500.00	
Annual domain costs islandspassport.scot and islandspassport.scot	Cabco	£30.00	
Issuing Drafting and Writing Services	Gordon Fyfe	£270.00	
Arwork Annual Report	Mako Creative	£250.00	
HITRANS Website Support	Velocity Design	£1,000.00	
Enable Magazine Thistle Card Advert May-Sept 2019 & Scotland 2019 - Advertising	Tadtran	£999.00	
Orkney Transport Guide Winter 2019 - Advertising	Orkney Islands Council	£85.00	£170.00
RTP Share of transport report in Holyrood Magazine issue 434 - Advertising	Edinburgh City Council - Sestran	£642.86	
Business Plan Arwork	Mako Creative	£225.00	£475.00
Issuing Drafting and Writing Services	Gordon Fyfe	£210.00	
Issuing Drafting and Writing Services	Gordon Fyfe	£210.00	
HITRANS Website Support	Velocity Design	£1,000.00	£2,000.00
Issuing Drafting and Writing Services	Gordon Fyfe	£90.00	£780.00
Thistlecard Advertising - Inclusion	STV Central	£12,118.00	
Smarter Choices Smarter Places Advertising	STV Central	£7,882.50	
Consumer Research Thistle Card and HiTravel	STV Central	£1,300.00	
Thistlecard Advertising - Inclusion	STV Central	£10,000.00	£31,300.50
<b>Total</b>			

2) Overseas Travel

Reason	Origin / Destination	No. Employees/Members	Travel Costs	Accommodation /Meals	Other Expenditure	Total
INCLUSION - Partner Conference - Funded by EU Project	Groningen, Netherlands - June 2019	1	£352.83	£176.52	£28.00	£557.35
Fastier - Project Meeting	Dublin, Ireland - August 2019	2	£299.69	£410.85	£108.19	£818.73
G-PaTRA - Project meeting - Funded by EU Project	Germany, March 2019	1	£171.24	£61.62	£0.00	£232.86
G-PaTRA - Partner Conference - Funded by EU Project	Trondheim, Norway - September 2019	2	£617.75	£1,039.49	£0.00	£1,657.24
MOVE - Partner Meeting - Funded by EU Project	Copenhagen, March 2019	1	£147.85	£410.48	£0.00	£558.33
PAV - Partner Meeting - Funded by EU Project	Amsterdam, Feb 2020	1	£262.44	£326.46	£0.00	£588.90
Stronger Combined - Partner Meeting - Funded by EU Project	Karlstad, March 2019	1	£181.43	£319.63	£0.00	£501.06
<b>Total</b>			<b>£2,033.23</b>	<b>£2,745.05</b>	<b>£134.19</b>	<b>£4,912.47</b>

3) Hospitality & Entertainment

Date	Reason	Cost
<b>Total</b>		

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
SYSTRA	Aquaculture Logistics Midnight Train Timetable Review	£582.75	
AECOM	IRE New Station feasibility x 2 payments	£14,462.50	
PBA / Stantec	Fastline Faslane STAG Appraisal x 3 payments	£27,669.00	
SYSTRA	Wick / Thurso Feasibility	£14,983.00	
SYSTRA	Midnight Train & HML Review	£10,000.00	25,565.75
Arcadis	MaS Project x 2 payments	£13,339.50	
AECOM	Walking & Cycling Network Fort William Black Parks	£18,750.00	33,212.50
Harper Macleod LLP	Skye Air Services Project	£3,244.40	
PBA / Stantec	Orkney OBC Interim Account - Joint with HIE x 10 payments	£110,830.00	190,429.00
PBA / Stantec	Coran Narrows STAG - Joint with HIE x 4 payments	£52,000.00	
Pedersen Consulting	NTS - Ferries and Islands Plan Study	£1,875.00	
Conspital	EV Strategy	£4,000.00	
Northport Aviation	H81 Aviation 2050	£17,570.00	
Reference Economic Consultants	National Transport Strategy Consultation	£3,600.00	
<b>Total</b>		<b>292,836.15</b>	

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Payment Date	Amount
Mull & Iona Trust	Regional Active Travel Fund - Mull & Iona Roads Feasibility	20/03/2020	£35,000.00
	Smart Cities - Funded by Project	27/03/2020	£94,320.99
Meray Council	Construction of Dufftown Pedestrian Improvements	21/06/2019	£40,000.00
Falco	Regional Active Travel Fund - Cycle Shelters/lockers/racks at various locations	05/07/2019	£39,155.00
Argyll & Bute Council	Transport Scotland Unallocated Fund - A816 Riverside Footway Lochgilphead	19/07/2019	£199,998.72
<b>Total</b>			<b>468,474.11</b>

6) Members or employees who received remuneration in excess of £150,000

Nil return.