

Report to Partnership Meeting 17 September 2021

PARTNERSHIP

PROGRAMME OF MEETINGS 2022

Purpose of Report

The report advises Members on the proposed dates for Partnership Board and Permanent Advisors meetings in 2022 and invites Members to indicate acceptance or changes to the dates.

Meeting Schedule

Date	Partnership Meetings	Advisors meetings	Location
20 January 2022		Morning	Virtual
4 February 2022	Partnership Board Meeting		Virtual
31 March 2022		morning	Virtual
22 April 2022	Partnership Board Meeting		Inverness
25 August 2022		morning	Virtual
15 and 16 September 2022	Evening meeting followed by full Partnership meeting on Friday Morning		Eilean Siar
27 October 2022		morning	Virtual
10 and 11 November 2022	Evening meeting followed by full Partnership meeting on Friday Morning		Argyll and Bute

After establishing that the approach is more effective than a hybrid of in person and video conferencing all future Partnership Advisor meetings are proposed to meet on a virtual basis.

The first Partnership meeting of the year is proposed as a Virtual meeting to reduce travel costs and make it easier for all Members to attend. This will replace an Inverness in person meeting. The physical meetings in the Western Isles and Argyll & Bute will take place having been replaced by Virtual meetings in 2020.

RISK REGISTER

RTS Delivery
Impact - Positive

Comment – The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to support delivery of the RTS.

Policy

Impact – Neutral

Comment – The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to develop and approve the Partnerships Policies

Financial

Impact – Positive

Budget line and value – The Partnership’s budget setting and monitoring is facilitated through the Partnership Board Meeting.

Equality

Impact – Positive

Comment – Equality elements of the Partnership’s activities are reflected in the reports considered at Partnership Meetings.

Recommendation

Members are asked to:

1. Agree that the HITRANS Partnership and Advisors meet in 2022 on the dates and at the locations identified in the table.

Report by: Ranald Robertson

Designation: Partnership Director

Date: 17th August 2021