

Item:
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Report to Partnership Meeting 20 September 2024

PARTNERSHIP PROGRAMME OF MEETINGS 2025

Purpose of Report

The report advises Members on the proposed dates for Partnership Board and Permanent Advisors meetings in 2025 and invites Members to indicate acceptance or changes to the dates. The dates have been considered by Partnership Advisors when they met on 23rd August with no obvious clashes identified.

Meeting Schedule

Date	Partnership Meetings	Advisors meetings	Location
16 January 2025		Morning	Virtual
7 February 2025	Partnership Board Meeting		Virtual / Inverness
27 March 2025		morning	Virtual
25 April 2025	Partnership Board Meeting		Virtual / Inverness
21 August 2025		morning	Virtual
11 and 12 September 2025	Evening meeting followed by full Partnership meeting on Friday Morning		Orkney
23 October 2025		morning	Virtual
6 and 7 November 2025	Evening meeting followed by full Partnership meeting on Friday Morning		Moray

RISK REGISTER

RTS Delivery

Impact - Positive

Comment – The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to support delivery of the RTS.

Policy

Impact – Neutral

Comment – The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to develop and approve the Partnerships Policies

Financial

Impact – Positive

Budget line and value – The Partnership’s budget setting and monitoring is facilitated through the Partnership Board Meeting.

Equality

Impact – Positive

Comment – Equality elements of the Partnership’s activities are reflected in the reports considered at Partnership Meetings.

Recommendation

Members are asked to:

1. Agree that the HITRANS Partnership and Advisors meet in 2025 on the dates and at the locations identified in the table.

Report by: Ranald Robertson
Designation: Partnership Director
Date: 2nd September 2024