

Report to Partnership Meeting 8 November 2024

FINANCE

Revenue Budget Monitoring Report - 1 April 2024 to 30 September 2024

SUMMARY

This report sets out the revenue monitoring position for the period to 30 September 2024 and the projected year end position.

1. Current Position

- 1.1 The annual budget is as approved at the Board Meeting held on 2 February 2024. The budget also includes income from Highland Council, as part of the Inverness City Active Travel Network Programme, and income contributions for research and strategy development work.
- 1.2 The attached summary statement shows the financial position to 30 September 2024. The variance to budget to date is a £0.617m overspend, this is due to time differences mainly with income. It is expected the year end position will remain at breakeven.

2. Year End Projection

- 2.1 The year-to-date actual figures represent the transactions for the six months ended 30 September 2024. Despite the overspend showing at present, officers are not aware of any anomalies that will distort the overall financial position.
- 2.2 Board Members will note that based on the financial performance to date, it is predicted that at the end of the financial year there will be a breakeven position.
- 2.3 Due to the change in legislation Regional Transport Partnerships can now hold a General Fund Reserve, therefore any under or overspend will be credited to the Reserve. Any overspends will continue to be proportionately levied on the Constituent Local Authorities.

3. Major Issues and Variances

- 3.1 The main variance is due to income for projects which hasn't been received from partners yet. The budget has been phased all at the start of the year when, in reality the income will come in towards the end of the project or during the year when the claims are due to be made.
- 3.2 2023/24 grant monies are still due for ERDF and are in respect of the expenditure incurred on European projects and other active travel work. Grant monies will be received in the current year and will match expenditure incurred.

3.3 Staff budget currently looks to be on target to meet the annual budget.

4. Recommendation

Board Members are asked to approve the above information as well as the attached 4.1 schedule showing the revenue monitoring position for the period to 30 September 2024.

Carolyn Moir

Report by: Designation: Partnership Treasurer 08th November 2024 Date:

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1 03	ruranues	(£150,000)	(£150,000)	(£20,379)	(£129,621)	(£15
	Hi-Bike	£0	£0	(£15,833)	(£94,167)	(£11
	DRT APP	(£35,000)	(£35,000)	0£	(£35,000)	(£3)
£0		£0	£0	(£3,919)	£3,919	,
£7,109	2023/24 Surplus (Deficit)	£0	£0	£0	£0	
21,100 2	2020/21 Garpino (Bonotty	20	20	20	20	
(£5,994,373)		(£3,575,750)	(£3,575,750)	(£755,917)	(£3,229,833)	(£3,98
	DIRECT RUNNING COSTS					
£402,343	Staff Salary Costs	£400,750	£200,375	£142,830	£257,920	£40
£19,866	Staff & Members/Advisers Travel and Subsistence	£14,000	£7,000	£8,400	£5,600	£
	Partnership/Consultation Meetings	£11,000	£5,500	£3,706	£7,294	£
	Office Costs - Property	£17,000	£8,500	£14,721	£2,279	£
	Office Costs - Property Office Costs - Admin	£25,000		£17,214		£
120,046	Office Costs - Admin	£25,000	£12,500	217,211	£7,786	L
£479,591		£467,750	£233,875	£186,871	£280,879	£40
F	PROGRAMME COSTS					
£9,359 F	Publicity	£10,000	£5,000	£12,856	(£2,856)	£
	Research & Strategy Development	£185,000	£92,500	£122,702	£62,298	£1
	Regional Active Travel Fund	£1,736,000	£868,000	£7,677	£1,728,323	£1,7
	Scottish Islands Passport	21,700,000	£0	£26,427	(£26,427)	21,70
			2.0	120,427	(£20,421)	
	Community Links Projects			£40,014	(0.10.0.1.1)	
	Inverness City Active Travel Network Programme		£0		(£40,014)	
	Bus Investmetn Fund		£0	£0	£0	
	Cuan Sound / Jura Ferry		£0	£0	£0	
	European Projects					
	European and Other Project Costs		£0		£0	
£33,823 E	ERDF		£0		£0	
£53,280		£50,000	£25,000		£50,000	£
£243 459 F	PAVe Project	200,000	£0		£0	
£234,023 M			£0	£764	(£764)	
	CnES SCSP	007.000		£/04		
		£87,000	£43,500	0451.105	£87,000	£8
	Hi-Bike SCSP	£50,000	£25,000	£154,407	£5,593	£16
£1,179,194			£0	£131,309	(£131,309)	
	Ride2Autonomy		£0		£0	
£45,015	DRT APP	£35,000	£17,500	£5,760	£29,240	£3
£163,571 €	eHUBS		£0		£0	
	People and Places		£0	£292,386	£7,614	£30
£172,476		£600,000	£300,000	£333,715	£266,285	£60
	RURALITIES	£150,000	£75,000	£25,592	£124,408	£15
	CAV	£ 130,000	£75,000	£1,339		£R
£121,443 E		£44E 000			(£1,339)	C4 -
£121,443 E	LVII	£145,000	£72,500	£31,526	£113,474	£14
£5,457,812		£3,048,000	£1,524,000	£1,186,472	£2,271,528	£3,4
0.000	Financial Administrative Control		200	(2.22)	202 :22	
£56,969 F	Finance and Administrative Services	£60,000	£60,000	(£403)	£60,403	£(
£5,994,372	TOTAL COSTS	£3,575,750	£1,817,875	£1,372,941	£2,612,809	£3,98