

**HITRANS**  
**Public Reforms Act Information**  
**Period covering 00/00/0000 - 00/00/0000**

1) Public Relations Statement - 1 April 2024 to 31 March 2025

Category	Supplier	External costs - invoiced	Supplier Total
Spring Newsletter	EllenP Design	£35.00	£400.00
HITRANS annual report 2023-24	EllenP Design	£100.00	
HITRANS Business plan 24-25	EllenP Design	£140.00	
winter Newsletter	ELLENP Design	£35.00	
Report design	ELLENP Design	£90.00	
HITRANS website	Hillside Agency	£2,954.00	£6,861.50
HITRANS Website	Hillside Agency	3692.50	
HITRANS website	Hillside Agency	£215.00	
ATCO Membership - Neil Macrae 2024-25	ATCO	£50.00	£100.00
ATCO Membership - Ranaid Robertson 2024-25	ATCO	£50.00	
Spring Newsletter, RTS, New board member	Gordon Fyfe PR	£210.00	£595.00
Press release	Gordon Fyfe PR	£210.00	
winter Newsletter	Gordon Fyfe PR	£175.00	
website hosting	Velocity	£395.00	
website hosting	Velocity	£1,200.00	£1,595.00
PR photos	Ewen Weatherspoon	£270.00	£270.00
National Transport Awards	Transport Times	£2,300.00	£2,300.00
Membership renewal	SCDI	£1,250.00	£1,250.00
Membership renewal - Scottish council for Development	Inverness Chamber of Commerce	£1,540.00	£1,540.00
SCOTS Membership 24-25	Improvement Service	£450.00	£565.00
Membership	Improvement Service	£115.00	
SCOTS Conference			
<b>Total</b>			<b>£7,520.00</b>

2) Overseas Travel

Reason	Origin / Destination	No. Employees	Travel Costs	Subsistence	Accommodation	Other Expenditure	Total
Clean Aviation Annual forum	Brussels	1	£195.00	£173.00	£910.00		£1,278.00
Networking workshop and board meeting - Ruralities Project	Iasi, Romania	1	£634.00	£85.00	£133.00		£852.00
Ruralities Event	Zagreb, Croatia	1	£751.00	£126.00	£691.00	£0.00	£1,568.00
Ruralities Event	Aarhus, Denmark	1	£597.00	£71.00	£878.00	£0.00	£1,546.00
Hydrogen Airports Conference & TULIPS project meeting	Turin	1	£292.00	£123.00	£876.00		£1,291.00
Pilot Lofoten Event	Norway	1	£923.00	£139.00	£414.00		£1,476.00
<b>Total</b>							<b>£8,011.00</b>

3) Hospitality & Entertainment

Date	Reason	Cost
n/a		

Total

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
E-Rail	gic Property and Transport advice related to Inverness Station	£5,000.00	£10,000.00
E Rail	gic Property Review of proposed Inverness Station Masterplan	£5,000.00	

AECOM	Evanton station study	£1,126.00	£1,126.00
Railway Industry Association	RIA subscription for the membership	£970.00	£970.00
CNNCT Ltd	Consultancy	£2,340.00	£4,680.00
CNNCT Ltd	CAPEX cost estimate	£2,340.00	
WSP UK Ltd	Whisky logistics study	£3,992.49	£3,992.49
CITI Awards	HI-Bike and SATE	£1,185.00	£1,185.00
Matthew Kenrick	Report	45,873.00	£45,873.00
Tom Davy	Oban BPF	£210.00	£210.00
Arup	Oban & Inverness Integration	£11,724.33	£27,660.62
Arup	Oban & Inverness Integration	£15,936.29	
Property and Land Surveys Ltd	Oban Integration	£1,490.00	£1,490.00
Stantec	HITRANS RTS Refresh	£20,800.00	£26,000.00
Stantec	HITRANS RTS Refresh	£5,200.00	
Orkney Ferries	Orkney Ferries Funding towards Electric Orkney	£12,500.00	£12,500.00
Better Points	GO-HI App	£9,035.00	£47,435.00
Better Points	12-month BetterPoints challenge licence	£38,400.00	
Reference Economic Consultants	Consultation for the Islands Connectivity Plan	£2,600.00	£6,500.00
Reference Economic Consultants	Ferry Service Development	£3,900.00	
Transport Times Events	Scottish Transport Awards	£4,000.00	£4,000.00
Scotland Excel	Associate membership 24-25	£550.00	£550.00
Associate membership 24-25	(SCSP Funded Project)	£25,253.00	£25,523.00
David Holden	Wick John O'Groats Airport Development Study	£8,492.85	£19,836.27
David Holden	Highland Air Access	£2,500.00	
David Holden	Highland Air Access	£757.12	
David Holden	Wick Study	£8,086.25	
Jacobs	CNES Health and transport Action Plan	£10,000.00	£10,000.00
Austin Smith Lord	Inverness Feasibility study project.	£3,178.00	£21,625.00
Austin Smith Lord	Inverness Feasibility study project.	£8,050.00	
Austin Lord-Smith	Inverness Feasibility study	£10,397.00	
Edinburgh City Council	Thistle assistance	£2,686.72	£2,686.72
EllenP Design	Health and Transport review	£90.00	£90.00
<b>Total</b>			<b>£2,776.72</b>

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Payment Date	Amount
Egis	SATE WP5 Phase 4b Monthly Invoice - August 2024	03/09/2024	£43,500.00
Egis	SATE WP5 Phase 4b Monthly Invoice - July 2024	03/09/2024	£42,000.00
Better Points	12-month BetterPoints challenge licence	02/10/2024	£38,400.00
We are Cyling UK	People & Place programme Connecting Communities - Q2 July to September 2024	07/10/2024	£56,250.00
Egis	SATE WP5 Phase 4b Monthly Invoice - October 2024	19/11/2024	£43,500.00
Living Streets (The Pedestrians Association)	People & Place programme and Travel - Tracker pt1	19/11/2024	£72,234.00
We are Cyling UK	People & Place programme Connecting Communities - Q3 October to December 2024	13/01/2025	£56,250.00
Orkney Island Council	People & Place programme - Purchase and insallaation of bike shelters	10/03/2025	£27,192.60
The Highland Council	People & Place programme - Contributions towards cycle storage at Mackintosh Road	10/03/2025	£75,000.00
Egis	SATE WP5 Phase 4b Monthly Invoice - January 2025	10/03/2025	£43,500.00
Stronsay Development Trust	People & Place programme - bike lockers, shelters, installation and ebike chargers	10/03/2025	£31,316.97
Egis	SATE WP5 Phase 4b Monthly Invoice - February 2025	13/03/2025	£43,500.00
Egis	SATE WP5 Phase 4b Monthly Invoice - March 2025	13/03/2025	£43,500.00
We are Cyling UK	People & Place programme Connecting Communities - Q4 January to March 2025	18/03/2025	£56,250.00
Orkney Island Council	People & Place programm - Reimbursement costs to cover Kir	18/03/2025	£43,608.00
Vix	People & Place programme - RTP1 displays	31/03/2025	£50,393.00

		Total	£766,394.57
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Total£784,702.29

6) Members or employees who received remuneration in excess of £150,000

Nil return.