

Public Reforms Act Information
Period covering 01/04/2020 - 31/03/2021

1) Public Relations Statement

Category	Supplier	External costs - invoiced	Supplier Total
Issuing Drafting and Writing Services	Gordon Fyfe	£195.00	
HITRANS Website Support	Velocity Design	£395.00	
Enable Magazine Thistle Card Advert. Jan/Feb 2020	Tactran	£166.00	
HITRANS Website Support	Velocity Design	£1,000.00	
Issuing Drafting and Writing Services	Gordon Fyfe	£240.00	
HITRANS Website Support	Velocity Design	£60.00	
HITRANS Website Support	Velocity Design	£1,000.00	£2,455.00
Design and Artwork of Integration of GO-HI map	Mako Creative	£105.00	
Design and Artwork of Rural Bus service document	Mako Creative	£70.00	£175.00
Issuing Drafting and Writing Services	Gordon Fyfe	£180.00	£615.00
Total		£3,411.00	

2) Overseas Travel - Nil return.

Reason	Origin / Destination	No. Employees/Members	Travel Costs	Accommodation /Meals	Other Expenditure	Total
Total			£0.00	£0.00	£0.00	£0.00

3) Hospitality & Entertainment

Date	Reason	Cost

Total

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
Stantec	Fastline Faslane STAG Appraisal x 3 payments	£17,589.00	
Bax & Company	PAV Project	€ 2,500.00	
Stantec	Orkney OBC Interim Account - Joint with HIE x 10 payments	€ 132,605.00	150,194.00
Pedersen Consulting	Barra and Vatersay Community Ferry Initiative Feasibility Study	£900.00	
Eyland Skyn	Rural Bus Services Support and Funding / STPR2 Support	£2,500.00	
Reference Economics Consultants	Union Connectivity Review Consultation	£900.00	
Total		156,994.00	

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Payment Date	Amount
Mobileco	MaaS - Funded by Project		£80,000.00
Shottl	MaaS - Funded by Project		£32,500.00
Enterprise Car Club	MaaS - Funded by Project		£49,166.67
Bewegen	Electric Bike Share Scheme in Inverness - Regional Active Travel Fund		£93,000.60
The Highland Council	Active Travel Link, Balmakeith Ind Est, Naim - Regional Active Travel Fund		£60,000.00
The Routing Company	External Funding Match - Funded by Project		£84,000.00
Total			398,667.27

6) Members or employees who received remuneration in excess of £150,000

Nil return.

HITRANS
Public Reforms Act Information
Period covering 01/04/2022 - 31/03/2023

1) Public Relations Statement - 1 April 2022 to 31 March 2023

Categories	Supplier	Initial costs - Incr	Supplier Total
Annual Membership Maas Scotland	Technology Scotland	£500.00	
Drafting June newsletter, and 3 news releases	Gordon Fyfe	£280.00	
£4,800 Photocall PAV Vehicles and finished images	Ewen Weatherston	£100.00	
Sub - SSS - Period Fyfe	Velocity Design	£385.00	
SSC Membership 2022-23	SSC	£1,100.00	
Support Scotland - 1 year	Velocity Design	£1,000.00	
News release x 3	Gordon Fyfe	£175.00	
Orkney transport guide	Orkney Council	£155.00	
News release	Gordon Fyfe	£210.00	
Photo of trip visit to catnash	Ewen Weatherston	£100.00	£200.00
SCOT'S Membership 2022/23	Improvement Service	£350.00	
Local Authority Membership	Modeshif	£599.00	
ICMA Contribution	Edi City Council	£1,000.00	
Thriller assistance, Marketing & Management support	Edi City Council	£2,692.57	£4,192.57
Spring Newsletter	Gordon Fyfe PR&C	£245.00	£910.00
Annual reports and spring newsletter	Elleff Design	£192.50	
Total			

2) Overseas Travel

Reason	Origin / Destination	No. Employees	Travel Costs	Subsistence	Accommodation	Other Expenditure	Total
Shahs Partner meeting - funded by EU project	Amsterdam - June 2022	2	£1,170.04		£725.74	£21.96	£1,918.74
Shahs Partner meeting - funded by EU project	Ireland - October 22	1	£143.44	£25.00	£342.09	£82.46	£593.03
Edi Partner meeting - funded by EU project	Warsaw - September 2022	1	£709.36		£725.69	£23.79	£1,458.84
Brasilia Partner meeting - funded by EU project	Brasilia - October 2022	1	£696.36		£462.32	£60.12	£1,218.80
Brasilia Partner meeting - funded by EU project	Brussels - March 2023	1	£387.92		£386.86	£53.93	£828.71
Total							

3) Hospitality & Entertainment

Date	Reason	Cost
N/A		
Total		

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
AECOM	Evanton Station Study	£5,000.00	
West Highland Community Rail Partnership	Research report for Glenfman on the Road	£5,000.00	
Urban Foresight	Pathfinder/Inception Project	£8,000.00	
Urban Foresight	Pathfinder/Inception Project	£8,000.00	
Urban Foresight	Pathfinder/Inception Project	£8,000.00	
The Routing Company	CRVTECH	£15,000.00	
Edinburgh	Bus Partnership Fund - amount reimbursed by TMC	£13,816.80	
Simply wifi	Htravel - 50%	£108.00	
Scientist Ltd	RTS Gate for Change	£2,824.48	
Andrew Ferguson	Pass for work in connection with EVIF agreements	£385.00	
Denek Halsten Consultancy	Completion of scoping, consultation and analysis - Lochaber - redesign	£7,200.00	
Edinburgh	ETP92	£1,440.00	
Urban Foresight - amount recovered from Orkney Isles Council	Orkney/Hitans Pathfinder	£5,000.00	
Urban Foresight - amount recovered from Shetland Isles Council	Shetland/Hitans Pathfinder	£5,000.00	
Urban Foresight - amount recovered from Shetland Isles Council	Western Isles/Hitans Pathfinder	£5,000.00	
SMFS	Contribution to preparation costs UrbanZeroMOS	£3,636.07	
AAU Employment	Reinvestment fee - Public Transport Information Shared Service	£3,150.00	
Tom Dwyer	BPT Support	£1,120.00	
Total			

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Payment Date	Amount
Brownlie Blue Life	EV bikes, dock and installation - Funded by CRF S-SCSP	21/04/2022	£69,054.00
Off Boat Bikes	8 x Toysides & Accessories - Regional Active Travel Fund	20/06/2022	£28,979.04
NAVVA	AV shuttle rental, support & training - Funded by PAV project	16/07/2022	£86,488.39
Knip	Prep costs for Heron Europe proposal - Regional Active Travel Fund	27/06/2023	£49,700.32
Argyll & Bute Council	Argyll Public Realm Active Travel Improvements - Regional Active Travel Fund	20/06/2022	£50,000.00
Environment	Go-Hi App phase 2 development costs - Funded by Maas project	01/07/2022	£53,400.00
Bax & Co	Month Project management & costs support - Funded by PAV project	01/07/2022	£46,363.23
Breanigan	E-bikes, docks, shipping & installation - Regional Active Travel Fund	07/10/2023	£62,135.80
ARUP	Highlands Active Travel masterplan - Regional Active Travel Fund	08/12/2022	£28,881.29
BSE	Electric connections for EV Chargepoints (11 sites) - Funded by FASTER project	09/01/2023	£46,821.80
Group Marketing	Go-Hi App campaign activity - Funded by Binnaber Combined Project	20/12/2024	£35,837.60
Bax & Co	PMO and comms work - Funded by PAV project	17/01/2023	£44,394.42
ARUP	Highlands Active Travel masterplan - Regional Active Travel Fund	18/01/2023	£28,881.29
Enterprise Car Club	MP2 Hybrid Vehicles extended from MB1 - Funded by Maas project	19/03/2023	£42,000.00
Bax & Co	Additional PMO and comms work - Funded by PAV project	08/03/2023	£62,344.09
Stagacoach	Supply of driver for driverless bus - Funded by PAV project	08/03/2023	£119,913.60
Lifango	Feature builds zone location & group bookings - Funded by DRT App project	07/03/2023	£57,132.00
Uiv	Annual Maintenance - Funded by Smart Cities project	16/03/2023	£55,476.89
Orkney Council	John Muir Active Travel Improvements - Regional Active Travel Fund	20/03/2023	£71,398.47
Lifango	Feature builds ticket pricing, M-Connect & training - Funded by DRT App project	20/03/2023	£71,520.00
Sweco	Road safety audit, quiet routes & traffic survey - Regional Active Travel Fund	27/03/2023	£37,011.58
Barns and Vales Community Ltd	Tech design work, Heron walk project, Bax - Regional Active Travel Fund	27/03/2023	£117,020.40
Argyll & Bute Council	Contribution towards design costs Regional Active Travel Fund	27/03/2023	£95,200.00
Argyll & Bute Council	Construction of Campbelltown Cycleways - Regional Active Travel Fund	27/03/2023	£441,600.00
Jarvis UK Ltd	Design of Dunrobin Road Active Travel link - Regional Active Travel Fund	27/03/2023	£47,019.00
The Highland Council	Fort William Active Travel Improvement Grant - Regional Active Travel Fund	28/03/2023	£95,600.00
Banque	RTS Refresh (Case for Change) - Revenue	03/05/2023	£43,680.00
Total			

6) Members or employees who received remuneration in excess of £150,000

No return

HITRANS
Public Reforms Act Information
Period covering 01/04/2021 - 31/03/2022

1) Public Relations Statement

Category	Supplier	External costs - Invoiced	Supplier Total
Issuing Drafting and Writing Services	Gordon Fyfe	£210.00	
Issuing Drafting and Writing Services	Gordon Fyfe	£180.00	
Photocall, Inverness Bus Station and supply images	Ewen Weatherspoon	£100.00	
Photography for Launch of Go-Hi App	The Write Image	£150.00	
GO-Hi Launch Moray Firth advertising costs	Flourish Marketing	£2,400.00	
HITRANS Website Support	Velocity Design	£1,000.00	
Issuing Drafting and Writing Services	Gordon Fyfe	£360.00	
Issuing Drafting and Writing Services	Gordon Fyfe	£165.00	
HITRANS Website Support	Velocity Design	£1,000.00	£2,000.00
Issuing Drafting and Writing Services	Gordon Fyfe	£314.00	£915.00
Total			

2) Overseas Travel

Reason	Origin / Destination	No. Employees/Members	Travel Costs	Accommodation /Meals	Other Expenditure	Total
eHubs Partner Meeting - Funded by EU Project	Bergen	1	£573.40	£108.56		£681.96
eHubs Partner Meeting - Funded by EU Project	Nijmegen	1	£423.33	£424.60		£847.93
MOVE Partner Meeting - Funded by EU Project	Diksmuide, Antwerp & Amsterdam - November 2021	1	£776.17	£162.98		£939.15
Total			£1,772.90	£696.14	£0.00	£2,469.04

3) Hospitality & Entertainment - Nil Return

Date	Reason	Cost

Total

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
SYSTRA	Fort William Opportunities around Rail	£7,812.80	
SYSTRA	Timetabling work additional services between Faslane and Dalmuir/Glasgow	£7,856.50	
Stantec	Bus Partnership Fund Application X 2 payments	£10,330.00	
Stantec	Orkney OBC Interim Account - Joint with HIE	£8,175.00	
Eyland Skyn	STPR2 Support	£800.00	
Pedersen Consulting	Feasibility study for the Mull & Iona Community Ferry Initiative X 2 payments	£1,000.00	
DHC	IMF2	£5,000.00	

Total 40,974.30

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Payment Date	Amount
Fion Construction	Black Parks Active Travel Route - Regional Active Travel Fund	11/06/2021	£30,600.00
Brompton Bike Hire	Stomoway Solar Bays and Installation - Regional Active Travel Fund	21/06/2021	£142,218.00
HIAL	Dalcross Rail Station Footpath - Regional Active Travel Fund	02/07/2021	£150,000.00
ProxiSmart	Travelplex Solution - MaaS	20/08/2021	£35,000.00
Network Rail	Project Stronferry	22/10/2021	£230,000.00
Fleetondemand	MaaS - Funded by Project	14/01/2022	£44,500.00
Navva	MOVE - Funded by Project	14/01/2022	€ 100,440.00
Argyll and Bute Council	Ardishaig Active Travel Improvements - Regional Active Travel Fund	04/02/2022	£50,000.00
Orkney Islands Council	Camees Path Design - Regional Active Travel Fund	11/03/2022	£52,000.00
The Highland Council	Black Parks - Regional Active Travel Fund	18/03/2022	£51,887.62
Liftango	DRT APP - Funded By Project	18/03/2023	£25,000.00
Coeval	Smart Cities - Funded by Project	18/03/2023	£108,264.00
Total			1,019,909.62

6) Members or employees who received remuneration in excess of £150,000

Nil return.

1) Public Relations Statement - 1 April 2023 to 31 March 2024

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External Consultancy			
	Supplier	Project / Service	Total
AECOM		Exeteron railway study	£9,874.00
Douglas Birrell		Fairlie Station refresh	£718.33
Douglas Birrell		Fairlie Station review of estimate	£267.50
Douglas Birrell		Fairlie Station feasibility report	£5,240.00
Mansgrove Enterprises Ltd		Shefford Project	£6,340.81
SLG Rail		Fairlie Capital Cost estimate	£4,360.00
Saville		Fort Transit - Appraisal	£9,995.00
Starlec		Fort Transit - Appraisal	£9,995.00
Starlec		Fairlie Detailed Options Appraisal	£42,500.00
Starlec		Fairlie Detailed Options Appraisal	£42,500.00
Starlec		HITRANS RCT Refresh	£1,000.00
Starlec		Owen Bus Partnership Fund Design work	£17,000.00
Starlec		Owen Bus Partnership Fund Design work	£3,000.00
WSP		HITRANS Whinlity Logistics Study	£20,000.00
WSP		HITRANS Whinlity Logistics Study	£15,995.00
Reference Economic Consultants		Local authority local services paper	£2,000.00
Bax & Co		Proposal Development Support for InverMove	£5,000.00
I-Rail		Shingwaig Property Review of proposed Inverness Station Masterplan	£5,000.00
The City of Edinburgh Council		ICMA Contribution	£1,500.00
Zurich		AV Car Insurance	£1,508.00
Tom Dany		Report for Hitrans in connection with BPF funded projects	£700.00
Tom Dany		Bus Partnership Fund - Highland and Argyll & Bute	£1,242.17
Total			£205,735.00
			£42,020.83

6) Members or employees who received remuneration in excess of £150,000
Nil return.

Nil return.

HITRANS
Public Reforms Act Information
Period covering 00/00/0000 - 00/00/0000

1) Public Relations Statement - 1 April 2024 to 31 March 2025

Category	Supplier	External costs - invoiced	Supplier Total
Spring Newsletter	EllenP Design	£35.00	£400.00
HITRANS annual report 2023-24	EllenP Design	£100.00	
HITRANS Business plan 24-25	EllenP Design	£140.00	
winter Newsletter	ELLENP Design	£35.00	
Report design	ELLENP Design	£90.00	
HITRANS website	Hillside Agency	£2,954.00	£6,861.50
HITRANS Website	Hillside Agency	3692.50	
HITRANS website	Hillside Agency	£215.00	
ATCO Membership - Neil Macrae 2024-25	ATCO	£50.00	£100.00
ATCO Membership - Ranaid Robertson 2024-25	ATCO	£50.00	
Spring Newsletter, RTS, New board member	Gordon Fyfe PR	£210.00	£595.00
Press release	Gordon Fyfe PR	£210.00	
winter Newsletter	Gordon Fyfe PR	£175.00	
website hosting	Velocity	£395.00	
website hosting	Velocity	£1,200.00	£1,595.00
PR photos	Ewen Weatherspoon	£270.00	£270.00
National Transport Awards	Transport Times	£2,300.00	£2,300.00
Membership renewal	SCDI	£1,250.00	£1,250.00
Membership renewal - Scottish council for Development	Inverness Chamber of Commerce	£1,540.00	£1,540.00
SCOTS Membership 24-25	Improvement Service	£450.00	£565.00
Membership	Improvement Service	£115.00	
SCOTS Conference			
Total			£7,520.00

2) Overseas Travel

Reason	Origin / Destination	No. Employees	Travel Costs	Subsistence	Accommodation	Other Expenditure	Total
Clean Aviation Annual forum	Brussels	1	£195.00	£173.00	£910.00		£1,278.00
Networking workshop and board meeting - Ruralities Project	Iasi, Romania	1	£634.00	£85.00	£133.00		£852.00
Ruralities Event	Zagreb, Croatia	1	£751.00	£126.00	£691.00	£0.00	£1,568.00
Ruralities Event	Aarhus, Denmark	1	£597.00	£71.00	£878.00	£0.00	£1,546.00
Hydrogen Airports Conference & TULIPS project meeting	Turin	1	£292.00	£123.00	£876.00		£1,291.00
Pilot Lofoten Event	Norway	1	£923.00	£139.00	£414.00		£1,476.00
Total							£8,011.00

3) Hospitality & Entertainment

Date	Reason	Cost
n/a		

Total

4) External Consultancy

Supplier	Project / Service	Total	Supplier Total
E-Rail	gic Property and Transport advice related to Inverness Station	£5,000.00	£10,000.00
E Rail	gic Property Review of proposed Inverness Station Masterplan	£5,000.00	

AECOM	Evanton station study	£1,126.00	£1,126.00
Railway Industry Association	RIA subscription for the membership	£970.00	£970.00
CNNCT Ltd	Consultancy	£2,340.00	£4,680.00
CNNCT Ltd	CAPEX cost estimate	£2,340.00	
WSP UK Ltd	Whisky logistics study	£3,992.49	£3,992.49
CITI Awards	HI-Bike and SATE	£1,185.00	£1,185.00
Matthew Kenrick	Report	45,873.00	£45,873.00
Tom Davy	Oban BPF	£210.00	£210.00
Arup	Oban & Inverness Integration	£11,724.33	£27,660.62
Arup	Oban & Inverness Integration	£15,936.29	
Property and Land Surveys Ltd	Oban Integration	£1,490.00	£1,490.00
Stantec	HITRANS RTS Refresh	£20,800.00	£26,000.00
Stantec	HITRANS RTS Refresh	£5,200.00	
Orkney Ferries	Orkney Ferries Funding towards Electric Orkney	£12,500.00	£12,500.00
Better Points	GO-HI App	£9,035.00	£47,435.00
Better Points	12-month BetterPoints challenge licence	£38,400.00	
Reference Economic Consultants	Consultation for the Islands Connectivity Plan	£2,600.00	£6,500.00
Reference Economic Consultants	Ferry Service Development	£3,900.00	
Transport Times Events	Scottish Transport Awards	£4,000.00	£4,000.00
Scotland Excel	Associate membership 24-25	£550.00	£550.00
Associate membership 24-25	(SCSP Funded Project)	£25,253.00	£25,523.00
David Holden	Wick John O'Groats Airport Development Study	£8,492.85	£19,836.27
David Holden	Highland Air Access	£2,500.00	
David Holden	Highland Air Access	£757.12	
David Holden	Wick Study	£8,086.25	
Jacobs	CNES Health and transport Action Plan	£10,000.00	£10,000.00
Austin Smith Lord	Inverness Feasibility study project.	£3,178.00	£21,625.00
Austin Smith Lord	Inverness Feasibility study project.	£8,050.00	
Austin Lord-Smith	Inverness Feasibility study	£10,397.00	
Edinburgh City Council	Thistle assistance	£2,686.72	£2,686.72
EllenP Design	Health and Transport review	£90.00	£90.00
Total			£2,776.72

5) Payments in Excess of £25,000

Payee	Commodity / Service Description	Payment Date	Amount
Egis	SATE WP5 Phase 4b Monthly Invoice - August 2024	03/09/2024	£43,500.00
Egis	SATE WP5 Phase 4b Monthly Invoice - July 2024	03/09/2024	£42,000.00
Better Points	12-month BetterPoints challenge licence	02/10/2024	£38,400.00
We are Cyling UK	People & Place programme Connecting Communities - Q2 July to September 2024	07/10/2024	£56,250.00
Egis	SATE WP5 Phase 4b Monthly Invoice - October 2024	19/11/2024	£43,500.00
Living Streets (The Pedestrians Association)	People & Place programme and Travel - Tracker pt1	19/11/2024	£72,234.00
We are Cyling UK	People & Place programme Connecting Communities - Q3 October to December 2024	13/01/2025	£56,250.00
Orkney Island Council	People & Place programme - Purchase and insallaation of bike shelters	10/03/2025	£27,192.60
The Highland Council	People & Place programme - Contributions towards cycle storage at Mackintosh Road	10/03/2025	£75,000.00
Egis	SATE WP5 Phase 4b Monthly Invoice - January 2025	10/03/2025	£43,500.00
Stronsay Development Trust	People & Place programme - bike lockers, shelters, installation and ebike chargers	10/03/2025	£31,316.97
Egis	SATE WP5 Phase 4b Monthly Invoice - February 2025	13/03/2025	£43,500.00
Egis	SATE WP5 Phase 4b Monthly Invoice - March 2025	13/03/2025	£43,500.00
We are Cyling UK	People & Place programme Connecting Communities - Q4 January to March 2025	18/03/2025	£56,250.00
Orkney Island Council	People & Place programm - Reimbursement costs to cover Kir	18/03/2025	£43,608.00
Vix	People & Place programme - RTP1 displays	31/03/2025	£50,393.00

		Total	£766,394.57
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Total£784,702.29

6) Members or employees who received remuneration in excess of £150,000

Nil return.